

Suggested Pathways: Sharpening Job Skills

WorkReady: Skills for Work

Communicating on the Job

Communicating with Coworkers, Being a Teampayer

Communicating with Your Boss

Communicating with Customers, Customer Service

Digital Skills

Digital Skills for Work

How to Use and Manage an Email Inbox

Intro to Google Docs

How to Use Google Docs Templates to Create a Resume

Intro to Google Sheets

Intro to Google Slides

How to Send Your Google Files in an Email

Digital Skills content is also available in Spanish

WorkReady: Skills for Work

Creative Problem Solving

Creative Problem Solving

Goal Setting

Goal Setting

Additional Work Skills Courses to explore

Work-Life Balance

Understanding Cultural Diversity

Time Management

Financial Management

Building Self-Confidence at Work

Suggested Pathways: Parenting Strategies

**All parenting courses also available in Spanish*

Young Children
(3-8)

School-Aged Children and Adolescents

Early Childhood
Development

Building Future
Readers

Building Simple Literacy Habits

Building Reading Strategies

Communicating
with Educators

Communicating with Educators

Advocating For your Child in
School

Digital Skills

Digital Skills for
Social Media

Intro to Social Media

Privacy and Social Media

Social Media and Mental Health

Identifying Red Flags on Social
Media

Educational
Opportunities

Intro to
Educational
Pathways

Intro to STEPS

Identifying and Overcoming
Potential Barriers

Financing Your
Education

Applying for Financial Aid: The
FAFSA

Scholarships

Student Loans

Suggested Pathways: Learning English as a Spanish Speaker

**Start in Skillbuilder Reading if Spanish literacy is needed*

Skillbuilder: Lectura y Escritura (curso en español)

Vamos a leer (en español)

If English Level 1 (all English) is challenging to understand, try Intro Part 1 in all English to review basic concepts at a slower pace.

Start here for bilingual content

General English

Inglés (cursos en español)

- Intro to English Part 1
- Inglés Introducción 1 (curso en español)
- Inglés Introducción 2 (curso en español)
- English Level 1
- English Level 2
- English Level 3
- English Level 4
- English Level 5
- English Level 6

Continue English on the Go for general courses in all English

English for Work

Inglés para el trabajo (curso en español)

- English for Home Health Aides
- English for Customer Service 1
- English for Customer Service 2
- English for Hotel Customer Service 1
- English for Hotel Customer Service 2
- English for Restaurant Customer Service 1
- English for Restaurant Customer Service 2
- English for Job Interviews
- English for Communicating at Work
- Inglés para su negocio (en español)

Move to English for Work course in topic of interest

*Bilingual work skills course available for current or aspiring business owners

Other Programs of Interest

Available in all English
*best suited for English Language Learners at English Levels 1 or 2+

English for Digital Skills

U.S. Citizenship

Suggested Pathways: Learning English

General English

English on the Go

- Intro to English Part 1
- Inglés Introducción 1 (curso en español)
- Inglés Introducción 2 (curso en español)
- English Level 1
- English Level 2
- English Level 3
- English Level 4
- English Level 5
- English Level 6

Move to English for Work course in topic of interest

English for Work

English for Work

- English for Home Health Aides
- English for Customer Service 1
- English for Customer Service 2
- English for Hotel Customer Service 1
- English for Hotel Customer Service 2
- English for Restaurant Customer Service 1
- English for Restaurant Customer Service 2
- English for Job Interviews
- English for Communicating at Work

Other Programs of Interest

Available in all English
*best suited for English Language Learners at English Levels 1 or 2+

U.S. Citizenship

- Applying for Citizenship
- Filling out the N-400 Form
- The Interview
- The 100 Questions of the Citizenship Test

English for Digital Skills

- Introduction to Digital Skills
- Digital Skills for Work
- Digital Skills for Health and Social Services
- Digital Skills for Online Banking
- Digital Skills for Social Media

Completed content for English Language Learners?

Try content in academic or work skills programs for continued reading, writing, and listening practice!

- WorkReady: Skills for Work
- SkillBuilder Reading and Writing
- SkillBuilder Math for Daily Life

**Empezar en Skillbuilder Reading si se necesita alfabetización en español*

Trayectoria sugerida: Aprender inglés como hablante de español

Skillbuilder: Lectura y Escritura (curso en español)

Vamos a leer (en español)

Si el Nivel 1 de inglés (all English) le resulta difícil de entender, pruebe Intro Part 1 (todo en inglés) para repasar los conceptos básicos a un ritmo más lento.

Empezar aquí para contenidos bilingües

General English

Inglés (cursos en español)

- Intro to English Part 1
- Inglés Introducción 1 (curso en español)
- Inglés Introducción 2 (curso en español)
- English Level 1
- English Level 2
- English Level 3
- English Level 4
- English Level 5
- English Level 6

Continúe con English on the Go para cursos generales totalmente en inglés

English for Work

Inglés para el trabajo (curso en español)

- English for Home Health Aides
- English for Customer Service 1
- English for Customer Service 2
- English for Hotel Customer Service 1
- English for Hotel Customer Service 2
- English for Restaurant Customer Service 1
- English for Restaurant Customer Service 2
- English for Job Interviews
- English for Communicating at Work
- Inglés para su negocio (en español)

*Curso bilingüe de aptitudes laborales para empresarios actuales o que aspiran a serlo.

Otros Programas de Interés

Disponibles totalmente en inglés
*más adecuado para estudiantes de inglés de nivel 1 o 2+

English for Digital Skills

U.S. Citizenship

Suggested Pathways: Preparing for the High School Equivalency Exam (English)

Reviewing Foundational Concepts

SkillBuilder Math for Daily Life

Addition and Subtraction

Addition & Subtraction

Multiplication and Division

Multiplication & Division

SkillBuilder Reading and Writing

Skillbuilder Reading

Intro and All About Soccer

Around the World

Superfoods to the Rescue!

People Who Changed the World

Word Games!

Forces of Nature

Generational Differences

The How-To Guide to Everything!

Skillbuilder Writing

Famous Musicians

Read the Fine Print

Skillbuilder Social Studies

Native American History

Colonial American History

Building Information Building Skills

SkillBuilder Reading and Writing

Advanced Skillbuilder Reading 1

Finding Information

Advanced Skillbuilder Reading 2

Using and Creating Information

Advanced Skillbuilder Reading 3

Using and Creating Information

SkillBuilder Math for Daily Life

Advanced Skillbuilder Math 1

Addition & Subtraction

Advanced Skillbuilder Math 2

Multiplication & Division

Advanced Skillbuilder Math 3

Percents and Multi-Step Problems

Advanced Skillbuilder Charts, Graphs, and Tables 1

Locating a Piece of Information

Advanced Skillbuilder Charts, Graphs, and Tables 2

Locating and Integrating Multiple Pieces of Information

Available in all English
*best suited for English Language Learners at English Levels 1 or 2+

Suggested Pathways: Digital Skills

Foundational Digital Skills

Courses available in English, Spanish, and for English Language Learners unless indicated

Introduction to Digital Skills

- How to Sign Up for Email
- How to Download an App
- How To Navigate the Internet
- Using Links
- Finding Information Online

Digital Skills for Social Media

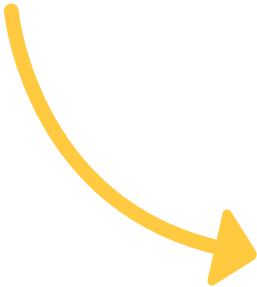
- Intro to Social Media
- Privacy and Social Media
- Social Media and Mental Health
- Identifying Red Flags on Social Media

How to Use a Mouse (English, Spanish)

- Mouse Instruction

Problem-Solving Tech Issues (English, Spanish)

- What do I do if my computer freezes?
- What do I do if my window disappears?
- What do I do if I forget my password?
- What do I do if I lose WiFi or internet connection?



Digital Skills for Work and Life

Digital Skills for Work

- How to Use a Job Search Website
- How to Fill Out an Online Application
- How to Use and Manage an Email Inbox
- Intro to Google Docs
- How to Use Google Docs Templates to Create a Resume
- Intro to Google Sheets
- Intro to Google Slides
- How to Send Your Google Files in an Email

Digital Skills for Health and Social Services

- How to Find and Use Information on an Online Portal
- Finding Reliable Health Information
- Accessing Electronic Personal Health Records

Online Banking Uses and Benefits

- Online Banking Uses and Benefits

Suggested Pathways: Health & Social Services

Health

Health

- Communicating with Healthcare Providers
- Salud y bienestar
- Reading a Medicine Label
- Cómo leer las etiquetas de los medicamentos

All Courses available in English and Spanish

Digital Skills

Digital Skills

Digital Skills for Health and Social Services

How to Find and Use Information on an Online Portal

Finding Reliable Health Information

Accessing Electronic Personal Health Records

Digital Skills content is also available for English Language Learners

Education

Early Childhood Development

Communicating with Educators

Communicating with Educators

Advocating For your Child in School